

# FARMERS & ARTISANS MARKET OF O'FALLON, MO (F.A.M.O.)

## 2026 VENDOR CONTRACT

**Sunday Market Dates:** EVERY Sunday mid-April through mid-November

**Market hours:** 9:00 am - 1:00 pm

**Location:** 24 O'Fallon Square O'Fallon, MO 63366 (StorCo parking lot)

### **ALL APPLICATIONS MUST BE APPROVED.**

**- PRODUCT PHOTOS:** If you are new to FAMO, or are a returning vendor who is planning to sell new/different items from last year, photos of products to be sold must be submitted with your application - **ITEMS MUST BE ORIGINAL-MADE, GROWN, LOCALLY SOURCED.-NO RESELLING OF PRODUCTS PRODUCED/GROWN BY OTHERS.**

- You will receive a confirmation email when your application is approved.
- In order to be considered for any mid-season, one off, event to event spaces we must approve your application and receive your Zelle or check by midnight the Thursday before the Sunday Market.

### **VENDOR GUIDELINES -Please initial each item, that you have read and understood the terms.**

1. Each vendor space can be reserved daily or for the full season. Vendors will provide their own protective booth, tables, and chairs, and weights, as well as bring an assistant if help is needed setting up or tearing down. \_\_\_\_\_
2. Tents and canopies must be no larger than 10' x 10' and **MUST BE** safely secured by the vendor with **40 lb.** weights for each leg. IF YOU DO NOT HAVE PROPER WEIGHTS WE HAVE A LIMITED SUPPLY YOU MAY PURCHASE FROM FAMO ON SITE, OR YOU WILL BE ASKED TO LEAVE. NO SAND IN TRASHBAGS, ETC WILL BE ACCEPTABLE. \_\_\_\_\_
3. Vendors must hold any and all **active licenses/permits** for the sales of their food/beverage goods in accordance with Saint Charles County and follow all city, county, and state guidelines. I.e., proper weight scales, sales license, tax license etc. \_\_\_\_\_
4. Use of electricity must be approved by the Market Manager. Vendors must provide their own extension cord for electricity- we recommend 100+ feet. It is recommended you bring your own battery packs to run your electric. \_\_\_\_\_
5. **No smoking /vaping.** \_\_\_\_\_
6. Vendor spaces are final and at the discretion of the market. You will not receive a refund or transfer to a new date if the vendor cancels. **THIS IS A RAIN OR SHINE EVENT.** In the event of rain, vendors should have the proper equipment, walls/tarps to protect their products and wares. The market is not responsible for damage caused by wind or rain. Vendors are required to stay for the entire market. IF the market deems the weather unsafe, we will advise you to leave. Early leaving without permission may result in banning from future markets. \_\_\_\_\_
7. **SET UP & TEAR DOWN:**
  - Check in and set up begins at 7:00 A.M. (**we will not check in before 7:00**). Please keep in mind the market "workers" are also vendors with our own booths/set up etc to handle. \_\_\_\_\_
  - Each vendor is responsible for their own set-up and tear-down. \_\_\_\_\_
  - **Vendors must arrive at the Market no later than 8:30 A.M. and be ready to sell by 9:00 A.M. - Vendors MUST remain set up until 1:00 P.M. closing time** and vacate the Market area within 2 hours. If a vendor shows up after 8:30 they may be asked to leave, or wait to be assigned to an open spot (if any are left). \_\_\_\_\_
8. Vendor space will be assigned by the Market Team. Vendor's vehicles will be parked in the area designated by the Market Team. Full season vendors will be assigned a permanent position, but may lose their spot if they arrive after 8:30 a.m. (late to the event). The market will "back fill" spots as needed by 8:30 a.m., late arrivals will be handled as necessary. \_\_\_\_\_
9. Vendors will remove all trash from their space before leaving the premises- please use the trash cans the market provides. \_\_\_\_\_

**VENDOR GUIDELINES -Please initial each item, that you have read and understood the terms. (continued)**

10. Vendors are responsible & **MUST CONTACT** market coordinators by **7PM the Thursday** before the market if not available to attend. Failure to do so will count as a "No Show." Two No Shows will cause forfeiture of vendor privileges. Calling after Thursday, or no calls will be construed as a **NO SHOW**. \_\_\_\_\_
11. Vendors will commit to helping to promote the market to bring in more customers- this means joining our social media sites, sharing posts, posting on their personal business pages, and word of mouth. The more we all contribute the more we all gain! Facebook: [@famofallon](#) & Instagram: [Famofallon](#) \_\_\_\_\_
12. Each vendor should have their own personal business/liability insurance to cover any damage to their own goods/products, or to those of other vendors. FAMO is not responsible for any damage caused to or by individual vendors. \_\_\_\_\_
13. All vendor complaints should be sent to the market by email and will be discussed on an individual basis. Please remember the market "workers" are vendors as well. We are all busy during the event and wish to keep a respectful and pleasant environment at the event. \_\_\_\_\_
14. Vendors should maintain a professional/upbeat atmosphere at the event. If a vendor is causing disruption, complaints etc to other vendors or customers-the vendor will be asked to leave. \_\_\_\_\_
15. No vendor should walk up and down aisles or in front of other vendors selling their wares. Nor should any signage be placed in the aisles. Customers will come to your booth if you are pleasant and encouraging, no need to "drag" the customers to you. \_\_\_\_\_

**Vendor Application Agreement:**

I have read the full agreement and I agree to assume full responsibility for my exhibit, and agree to hold harmless, the organizers, responsible for any personal injury, accident, loss or damage to person or property. I agree to all terms stated in the Vendor Guidelines section of this agreement. I agree to hold and maintain current license/permits in accordance with St. Charles County regulations (**food/beverage vendors only**). I agree not to sublet my space unless approved by a coordinator. I understand that I will set my own prices and am responsible for paying all state and local sales taxes.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Vendor Information**

<b>NAME</b>	
<b>BUSINESS NAME</b>	
<b>PRIMARY PHONE</b>	
<b>EMAIL</b>	
<b>ADDRESS</b>	
<b>WEBSITE/SOC MED</b>	
<b>PRODUCT(S) TO BE SOLD</b>	

## Vendor Space Pricing Chart (Select One)

	<b>Full Season Vendor (30 markets)</b>	\$18/mkt (Total \$540)
	<b>15 Markets</b>	\$20/mkt (Total \$300)
	<b>10 Markets</b>	\$22/mkt (Total \$220)
	<b>5 Markets</b>	\$24/mkt (Total \$120)
	<b>Single Market</b>	\$28/mkt
	<b>Electricity (truck/trailer, food, &amp; coolers only)</b>	\$25 one time fee

### Select ALL Sundays you plan to participate:

	Apr 19	Apr 26	May 3	May 10	May 17
May 24	May 31	Jun 7	Jun 14	Jun 21	Jun 28
Jul 5	Jul 12	Jul 19	Jul 26	Aug 2	Aug 9
Aug 16	Aug 23	Aug 30	Sep 6	Sep 13	Sep 20
Sep 27	Oct 4	Oct 11	Oct 18	Oct 25	Nov 1
Nov 8					

### Fill in your payment information below:

# of Markets	X	Price per Market	1 Time Electric Fee	=	Total Payment Amount	Payment Type
				+		
_____		\$_____/mkt		\$25.00	\$_____	Check Zelle

#### PLEASE SIGN AND RETURN APPLICATION TO:

- [FAMOfallon@gmail.com](mailto:FAMOfallon@gmail.com)
- By mail to: John Knoll 24887 Township Line Rd.  
Jonesburg, MO 63351

#### VENDOR FEE PAYMENTS CAN BE MADE TO:

- Zelle: FAMOfallon@gmail.com - Checks  
should be made out to F.A.M.O.