

# MARCH POP-UP FARMERS & ARTISANS MARKET OF O'FALLON, MO (F.A.M.O.) 2026

## VENDOR CONTRACT

Location: 8500 Veterans Memorial Pkwy, O'Fallon, MO 63366

### ALL APPLICATIONS MUST BE APPROVED.

- **PRODUCT PHOTOS:** If you are new to FAMO, or are a returning vendor who is planning to sell new/different items from last year, photos of products to be sold must be submitted with your application - **ITEMS MUST BE ORIGINAL-MADE, GROWN, LOCALLY SOURCED.-NO RESELLING OF PRODUCTS PRODUCED/GROWN BY OTHERS.**
- You will receive a confirmation email when your application is approved.
- Please pay your \$20 non-refundable vendor fee no later than March 2nd, 2026 to be considered for the 3/15/2026 event.

### VENDOR GUIDELINES -Please initial each item, that you have read and understood the terms.

1. Each vendor will be provided a 6 ft table and two chairs. You may bring a folding shelf to place next to your table to extend your product area.
2. Vendors must hold any and all **active licenses/permits** for the sales of their food/beverage goods in accordance with Saint Charles County and follow all city, county, and state guidelines. I.e., proper weight scales, sales license, tax license etc. \_\_\_\_\_
3. There is electricity on site at no additional charge. Please bring an extension cord. It is recommended you bring your own battery packs/generator to run your electric. \_\_\_\_\_
5. **No smoking /vaping.** \_\_\_\_\_
6. Vendor spaces are final and at the discretion of the market. You will not receive a refund or transfer to a new date if the vendor cancels. Vendors are required to stay for the entire market. IF the market deems the weather unsafe, we will advise you to leave. Early leaving without permission may result in banning from future markets. IF the market decides to cancel the event due to weather you will be refunded your \$20. Cancellation of this event due to weather will be sent by EMAIL to each vendor by 2/13/2025 mid-afternoon. \_\_\_\_\_
7. **SET UP & TEAR DOWN:**
  - Check in/ set up begins at 9 a.m. Please come in the side door (marked) & go through the kitchen. \_\_\_\_\_
  - Each vendor is responsible for their own set-up and tear-down. \_\_\_\_\_
  - **Vendors must arrive at the Market no later than 1 hr before the event and be ready to sell at the start of the event. Vendors MUST remain set up until closing time** and vacate the Market area within 1 hour. \_\_\_\_\_
8. Vendor space will be assigned by the Market Team. Vendor's vehicles will be parked in the designated area. \_\_\_\_\_
9. Vendors will remove all trash from their space before leaving the premises- please use the trash cans the market provides. \_\_\_\_\_
10. Vendors forfeit their fee if they do not show up, or decide to cancel attending the event. \_\_\_\_\_
11. **Vendors will commit to helping to promote the market to bring in more customers- this means joining our social media sites, sharing posts, posting on their personal business pages, and word of mouth. The more we all contribute the more we all gain!** Facebook: [@famofallon](#) & Instagram: [Famofallon](#) \_\_\_\_\_
12. Each vendor should have their own personal business/liability insurance to cover any damage to their own goods/products, or to those of other vendors. FAMO is not responsible for any damage caused to or by individual vendors. \_\_\_\_\_
13. All vendor complaints should be sent to the market by email and will be discussed on an individual basis. Please remember the market "workers" are vendors as well. We are all busy during the event and wish to keep a respectful and pleasant environment at the event. \_\_\_\_\_
14. Vendors should maintain a professional/upbeat atmosphere at the event. \_\_\_\_\_
15. No vendor should walk up and down aisles or in front of other vendors selling their wares. Nor should any signage be

placed in the aisles. Customers will come to your booth if you are pleasant and encouraging, no need to “drag” the customers to you. \_\_\_\_\_

**Vendor Application Agreement:**

I have read the full agreement and I agree to assume full responsibility for my exhibit, and agree to hold harmless, the organizers, responsible for any personal injury, accident, loss or damage to person or property. I agree to all terms stated in the Vendor Guidelines section of this agreement. I agree to hold and maintain current license/permits in accordance with St. Charles County regulations (**food/beverage vendors only**). I agree not to sublet my space unless approved by a coordinator. I understand that I will set my own prices and am responsible for paying all state and local sales taxes.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Vendor Information**

<b>NAME</b>	
<b>BUSINESS NAME</b>	
<b>PRIMARY PHONE</b>	
<b>EMAIL</b>	
<b>ADDRESS</b>	
<b>WEBSITE/SOC MED</b>	
<b>PRODUCT(S) TO BE SOLD</b>	

**Vendor Space Pricing Chart**

**Event: Sunday, March 15th from 10 a.m.-3 p.m. \$20.00 pre-paid.**

**PLEASE SIGN AND RETURN APPLICATION TO:**

- [FAMOfallon@gmail.com](mailto:FAMOfallon@gmail.com)

or

- By mail to: John Knoll 24887 Township Line Rd.  
Jonesburg, MO 63351

**VENDOR FEE PAYMENTS CAN BE MADE TO:**

-Venmo: Janet-Walters-17

- Zelle: [FAMOfallon@gmail.com](mailto:FAMOfallon@gmail.com)

Checks should be made out to F.A.M.O.